

St. John the Baptist Finance Commission  
Minutes – meeting of January 15, 2014

Members present: Gary H., Chris L., Lesia Z., George W., Debbie C.

From the staff: Stacey and Alan

Not Present: Scott J., Gene R., Bob F

1. Opening Prayer – Commissioning Ceremony
2. Servant Leader Implementation and Father's Letter – The Finance Commission had put in place all of the requirements for Servant Leader, either at prior meetings, or through the Bylaws process from a couple of years ago. There was discussion about Father's request to pay special attention to the problem of deferred maintenance, and to look into paying our mortgage payments from operating funds. We already have a process for examining long term capital expenditures. Paying principal and interest or some portion of principal and interest, from operating funds will be difficult. It will be examined via the budget process.
3. Financial Update
  - a. November Financials and Christmas giving – Through Christmas and year end, concerns continue to grow regarding ongoing shortfalls in expected giving. Through November, our expenses are in pretty good shape, and our expense performance will be further aided by insurance refunds announced by the Archdiocese. We also budgeted for a surplus this year of \$80,000.
4. Subcommittee Reports
  - a. School Budget – no report
  - b. Cemetery – we discussed the report that Gene sent (I re-sent it this afternoon.)
  - c. Other?
5. 2014-15 Budget – Michelle and I will be working with Bob F. to create the budget templates used in creating the budget. We will be scheduling meetings with Ministry heads in the weeks to come, and expect to present recommendations to the Finance Commission at its April meeting.
6. Announcements & Other Business
  - a. OSMG – Alan outlined the proposed schedule for OSMG 2014.
  - b. Next Meeting – February 19<sup>th</sup> starting with Mass at 5:30.
  - c. Other – The Archdiocese announced that it will be recommending ParishSOFT as the system to replace Logos. Implementation will begin in the second quarter with completion scheduled prior to the end of this year (2014)
  - d. Commission members are asked to recommend someone to replace departing Commission member Linda H.
7. Closing Prayer – Gary at 7:40.