

**St. John The Baptist Church**  
**Parish Pastoral Council**  
**Meeting Minutes**  
**Tuesday, December 6, 2011**

**Meeting Attendance:**

- Members Present: Father Skluzacek, Father Johnson, Bob Denton, Noelle Olson, Jen Schmitz, Steve Arndorfer, Alan Foley, Paul Onken, Andrew Steuve, Beth Robertson, Mike Schwarz, Pat Rother, Dave Drajna, Dan Jobin, Gene Marsh
- Members Absent: Curt Cooper, Pat McCormack, Mikki Gottwalt

**Introduction:**

- Prayer: Dan Jobin
- Secretary: Mike Schwarz
- Treats: Dan Jobin

**Old Business:**

- November minutes approved
- Council Activity Reports (CARS) – none presented
- Shepherd's Little Flocks – No new report
- Legacy/Estate Planning – Legacy Society/Planned Giving Committee has almost finished their work and the continuing work of this committee will return to the Stewardship Committee

**New Business:**

- Parish Administrator's Report (Alan)
  - Sunday bulletin currently shows envelope/electronic giving. Consider adding in stock donations to those figures. Thru October we are on budget.
  - Finance Council to approve new by-laws which will include new transition laws (3 year terms much like PPC).
  - School Budget Sub-Committee – 2012-2013 tuition/fees determination to be done before Catholic Schools Week for presentation in March.
  - Heating system update: Finance and Facilities committees looking into ways of funding to replace school's current heating system from current capital campaign, new capital campaign, and potential loan from Knights of Columbus.
  - One Spirit Many Gifts – Training video shown to campaign chairs/affinity group. Tailor campaign's message to each of the 6 groups identified.
- PPC Goals
  - Parish Communication (Curt) – absent
  - Way of Family Faith Formation (Beth, Noelle, and Jenny) – Decided as a group to move forward after visiting core team meeting at St. Paul's (Ham Lake). Recommended establishing St. John's core team to help run the program. Target start date TBD.
  - Social Teachings (Steve) – Working on defining a foundation on what the church teaches in order to begin a program to educate. Needs to meet with Father S for guidance on forming program content.
  - Community (Paul) – Anonymous donor has provided 1500 copies of 'Rediscovering Catholicism' to be handed out after the Christmas Masses. Volunteer sign up sheet will be kept at the Welcome Desk.

- Liaisons Reports
  - SPAC (Pat) – absent
  - Tithing (Mikki) – absent
  - Stewardship (Mike)
    - Covenant Sunday & Anniversary Sunday – Alan is getting a list of people who have been members for 50 years or more. Will need to validate list since numbers were larger than expected. The celebration could include after-Mass breakfast and certificate of recognition.
    - Ministry Fair 2012 – Last year’s ministry list is being forwarded to Alan for staff review to develop new list. Suggestion was made to recruit volunteer event planner to help design and implement the fair scheduled for some time in 1<sup>st</sup> quarter 2012.
  - Stewardship Sub-Committee (Bob)
    - Fall leadership meetings are now complete.
    - At next PPC meeting we will review ‘A Disciple’s Response’ book to form plan and timetable with goal for newly trained to train others by end of fiscal year.
    - After fiscal year new members of committees will need to be taught and move this message forward to future committee generations.
  - Finance – Matching Funds Campaign (Dan)
    - To connect with Linda Harmon and Sue Clausen to discuss school side of MFC.
    - Probably will be part of One Spirit Many Gifts campaign.
    - Working on a variety of ways to execute/communicate matching funds streams.

**Closing:**

- Blue Sky (Chair)
  - Steve asked if new 2011 Parishioner Guide Book and Directory will include service directory section... it will not. Alan suggested that we pursue publishing a service directory sometime in 2012.
  - Alan mentioned that the parish pictorial directory will be ready for distribution in Spring 2012.
- Pastor Comments (Fr. Skluzacek)
  - New mass translation has been going well, great gift to the mass.
  - St. John the Baptist will be among 1<sup>st</sup> three parishes visited in February by Auxiliary Bishop Piche owing to Father S being a regional vicar. A report will have to be produced in anticipation of the visit including a parish self assessment reflection record.
  - Father announced the roll out of a new catholic schools commission.
  - A new painting of Our Lady of Guadalupe will be located in an area on the west side of the church to promote the sanctity of life.

**Next Meeting:**

- Tuesday, January 3, 2011, 6:00pm
  - Prayer: Paul Onken
  - Treats: Paul Onken
  - Meeting Secretary: