

**St. John the Baptist
School Commission Meeting Minutes
March 26, 2014
6:30 – 7:30 PM, Room 208**

Attendees:

Principal Ann Laird, Bridget Hoye, Sean Meyer, Shawna Moore, Tara Melsha, Nathalie Pheffer, Dea Johnson, Fran Davis, Steve Blum,

Guests: None

Unable to attend: Bob Gabler,

Meeting Minutes:

- 1) Principal's Report -
 - a. Accreditation Update -
 - i. Positives - extremely supportive community, JOY philosophy is lived, friendly and well-spoken students, teachers love the students.
 - ii. Areas to work on - daily maintenance, evaluation of handbook and employee policies and school security especially in the bottom of the parish center - art and band
 - iii. Strategic plan to address the security needs immediately.
 - b. OLPA - just met with Mary Kane (Assistant Superintendent) and she was impressed with our scores as compared to other Archdiocesan schools. Students are at 81st, 90th, 95th percentile for 3rd, 5th and 7th grades for math.
 - c. Town Hall Meeting
 - i. Looking to have Father and Alan be available to give information.
 - ii. Give people as much information on how the school is focusing our energies to try to improve our teaching and our building (IE new science lab)
 - iii. Goals for the school in the area of academics
 - iv. Planned for April 28th - Total 45 minutes to 1 hour
 - d. Budget - We are in the black mainly due to lower costs from new hires replacing retired individuals. J-Care is up quite a bit due to increased usage.
- 2) Committee Reports -
 - PPC Meeting update (Sean)
 - Finance
- 3) PTO - Staff appreciation was this week and the PTO did something each day of the week.
- 4) Enrollment/Marketing - Kindergarten has met its goal of 24 and is at 28 new students. Looking at including parents who do marketing for a living to use our data and professionalize it. Working on the five year marketing plan next week.

5) Discussion Question from Father: "What are some ways we can encourage school families to be more engaged in the life of the parish?" -- Group brainstormed ideas regarding ways school families could become more engaged in the parish. Tara will provide results of discussion to Father Skluzacek.

Action item: